

CHEF D'EQUIPE JOB DESCRIPTION

2026 FEI VAULTING WORLD CHAMPIONSHIPS for SENIORS

Aachen, Germany - August 10-23, 2026



ROLE

The Chef d'Equipe provides a leadership role in the management of the Canadian Vaulting Team at major events. The Chef d'Equipe will work in close partnership and in collaboration with the VaultCanada/Equestrian Canada vaulting chair in preparation for and during the Games.

GENERAL EXPECTATIONS

- Practical experience in the role of Chef d'Equipe, Official, Coach, Competitor or equivalent at international vaulting competitions
- Strong organizational, communication and leadership skills
- Full working knowledge and understanding of FEI General Regulations, FEI Veterinary Regulations, discipline FEI Regulations
- High level communication and mediation skills with the ability to effectively manage conflict and change within team environments
- Strong background in the logistical, personnel, and administrative requirements in preparing a team of horses and riders for major equestrian competition

RESPONSIBILITIES

Games Preparation

- Assist the VaultCanada/Equestrian Canada vaulting chair in planning team preparations, as required. This may include administration and organizational tasks required for nominated and definite entries.
- Assist the discipline chair in maintaining communication with athletes, coaches, support personnel and owners to convey pertinent team information

At the Games

Represent the Canadian Team in a Leadership Capacity

- Work with all team members to ensure that the integrity of the team is maintained and that Canada is appropriately represented
- Provide leadership for all activities and conduct of all team members
- Assist in any area of preparation and support for team members and horses as required
- Develop and ensure a collaborative working relationship amongst all team members is maintained.
- Attend press and media functions as requested

Act as the Team Liaison for the Organizing Committee at the Event

- Comply with all Chef d'Equipe role requirements as outlined in FEI Regulations
- Attend all technical Chef d'Equipe meetings as called by the Organizing Committee
- Ensure information from organisers, including schedules is retrieved and shared with entire team as needed
- Represent the team in all appeals of judgments made against the team or disputes involving the team
- Attend the Draw for Order of Go, and providing all relevant starting information to Officials
- Present the team at all formal presentations including but not limited to Horse Inspections
- Secure and book training times/rings in collaboration with coaches
- Work in collaboration with support personnel to ensure seamless horse arrival and departure from venue

Oversee Horse Management Initiatives in Collaboration with the assigned Stable Manager and

- In partnership with team support personnel ensure that horses are prepared for competition and managed throughout the competition in a manner that ensures horses compete to their maximum ability and successfully complete the competition
- Ensure that all horse management practices conform to FEI regulations